

Lumber City Development Corporation
Minutes of the Board of Directors

March 18, 2015 Board Meeting
500 Wheatfield Street
North Tonawanda, NY 14120

The meeting of the Lumber City Development Corporation (LCDC) was called to order at 5:30 p.m. by Chairman Taylor at 500 Wheatfield Street, North Tonawanda, NY. Roll Call was taken and the following Directors were present:

Mitch Banas	Joe McMahon
Donna Braun	Joe Miranto
Dave Gross	Andrea Moreau
Ed Janulionis	Art Pappas
Garry Krause	Brian Pettit
Nick Maniccia	Douglas Taylor

Also Present: Community Development Director Michael Zimmerman
Planning & Development Specialist Laura Bernsohn

Absent: Joe Fonzi

Minutes Review

The minutes from the February 18, 2015 board meeting were included in the package and the Board took a few minutes to review them. As there were no questions or clarifications:

Resolution: Moved by Director Pettit,

That the Board of Directors approves the minutes of the February 18, 2015 meeting.

Seconded by Director Moreau and unanimously approved.

Treasurer's Reports

The February 2015 report was distributed to the Board for review. Andrea Moreau went over the details of the report and her and Michael Zimmerman answered all questions. The February 2015 report indicated a total in all accounts to be \$896,206.55

Resolution: Moved by Director Maniccia,

That a motion is made to approve the February 2015 Treasurer Reports.

Seconded by Director Gross and unanimously approved.

Committee Reports

Finance/Loan/Audit: The Finance/Loan/Audit Committee held a meeting on March 5, 2015. Minutes from the meeting were included in the Board packet. Director Maniccia went through the projects and answered all questions.

Period Reproduction Millwork, LLC: Included in the board packet was a Microenterprise grant application and project details. The board discussed the application and Michael Zimmerman and Director Maniccia answered all questions.

Resolution: Moved by Director Maniccia,

That the Board of Directors approves the Microenterprise Grant for Period Reproduction Millwork in the amount of \$22,185.00

Seconded by Director McMahon and unanimously approved.

Underground Wraps: Included in the board packet was a Microenterprise grant application and project details. The board discussed the application and Michael Zimmerman and Director Maniccia answered all questions.

Resolution: Moved by Director Maniccia,

That the Board of Directors approves the Microenterprise Grant for Underground Wraps in the amount of \$23,000.00

Seconded by Director Gross and unanimously approved.

Pirson Auto Building: Michael Zimmerman updated the board on the proposed restaurant/bar project for the building. The project is not ready for an application at this point.

Projects Review: The Projects Review Committee held a meeting just before the Board meeting. Michael Zimmerman went over the details of the meeting and answered all questions.

NYMS Applications: Included in the Board packet were three applications for Oliver Street Façade Renovation Program. Michael Zimmerman went over the details of the projects and answered questions.

Resolution: Moved by Director Moreau,

That the Board of Directors approves the NYMS Application for 141 Robinson Street, 308 Oliver Street and 314 Oliver Street in the amount of \$50,000.00

Seconded by Director Gross and unanimously approved.

LCDC Project Summary Report: A projects summary report was distributed to the board. Michael Zimmerman went over the details of the document. The board discussed the projects and Michael Zimmerman answered all questions.

Other Notable Properties: Michael Zimmerman informed the board of some current and possible future activity on several properties. The board discussed the properties and asked Michael to provide updates when available.

Personnel: The Personnel Committee did not hold a meeting.

Committee Membership: Director Pettit asked the board if anyone was interested in joining the Personnel Committee. Donna Braun volunteered to join the committee.

Training: A memo to the Board of Directors was included in the information packet. The memo described two training courses and the costs to attend the courses. The board discussed the training courses with Laura Bernsohn and Michael Zimmerman and all questions were answered.

Resolution: Moved by Director Moreau,

That the Board of Directors approves \$1,690.80 for the training as outlined in the memo.

Seconded by Director Gross and unanimously approved.

Performance Appraisal: Director Pettit updated the board on the current status of the LCDC Performance Appraisal System and Documents. The board discussed the process and Director Pettit answered questions.

Marketing: The Marketing did not hold a meeting. Director Gross and Michael Zimmerman reminded the Board about the T-NT Expo and asked for volunteers to assist. A volunteer schedule sheet was distributed to the board. The T-NT Expo will be held on Saturday March 28, 2015 from 10:00 a.m. to 6:00 p.m. and Sunday March 29, 2015 from 12:00 p.m. to 4:00 p.m. at the North Tonawanda Student Alumni Center 405 Meadow Drive North Tonawanda, NY 14120

Governance: The Governance Committee did not hold a meeting

Old Business:

City Projects Update: Michael Zimmerman provided the board with the status of current city projects. Michael indicated that the current projects were out to bid and moving forward. The board discussed the projects and Michael Zimmerman answered all questions.

New Business:

Entecco Energy: A presentation summary and proposal was included in the Board packet. The document described a potential opportunity to secure funding for a micro grid standalone energy system. The board discussed the details of the proposal and the impact on the LCDC staff. Due to the parameters of the project and the potential staff time impact it was agreed to table the topic from further discussion or advancement.

Oliver Street Update: Michael Zimmerman informed the Board that the community meetings have been scheduled for April 23rd and April 28th, 5:30 – 7:30 p.m. The “Re-Imagine Oliver Street” information flyer was also included in the Board packet.

Overall Target Area: A document included in the board packet detailed the long and short-term target areas of Oliver Street. Michael Zimmerman went over the details of the document and answered all questions.

Action Plan: A summary of redevelopment plans was included in the Board packet. The

document included the tasks, deliverable and target dates for the various areas that the LCDC will be directing focus.

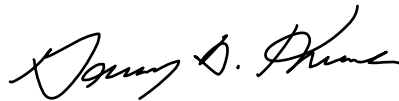
2015 Potential Funding Resources: Included in the Board packet was a document outlining programs available to the LCDC and the potential use opportunity that exists. Laura Bernsohn and Michael Zimmerman went over the details of the document and answered all questions.

Other Activities: 3/2/15 BOA momeNTum meeting, 3/4/15 Niagara County broadband meeting, 3/11/15 Twin Cities Promotion, 3/13/15 Niagara County Poverty Conference, 3/17/15 Economic Development Alliance

The next board meeting is scheduled for April 15, 2015, 5:30 p.m. at 500 Wheatfield Street.

There being no further business, a motion was made by Director Gross to adjourn the Board meeting at 7:19 p.m. Seconded by Director Moreau and unanimously approved.

Respectfully submitted,



Garry Krause
Secretary, LCDC
March 18, 2015